

**Caldwell County
Senior Services Tax Funding
2024 AGREEMENT**

In receiving funding from the Caldwell County Senior Services Tax Fund we agree to the following provisions:

1. Services will be provided to Caldwell County residents who are at least 60 years of age.
2. The funds will be utilized to improve the health, nutrition, and quality of life for Caldwell County senior citizens. Do not include labor in your line items.
3. The organization will utilize the awarded funding during the calendar year in which funds were awarded. Any funds not spent during the calendar year (Jan.1- Dec. 31) will be required to be returned to the CC Senior Services Tax Fund along with the end of year report. Monies must be returned before the deadline for proposals.
4. Failure to comply with the above agreement may result in the exclusion from future consideration of the Caldwell County Senior Services Tax Funds.
5. The organization will submit a written report to the Caldwell County Senior Services board at the end of each calendar year. Such report shall provide the following information:
 - (A) The services that were provided with the funding.
 - (B) Documentation that only senior citizens of Caldwell County were provided services with the funding.
 - (C) Documentation that funds were utilized only for those who are at least 60 years of age.
 - (D) Documentation that the funds were utilized to improve the health, nutrition, and quality of life for Caldwell County senior citizens.
 - (E) Documentation that funds were utilized during the calendar year it was received. Detailed and complete receipts for specific items as requested in the PFP (Proposal for Payment) must be included as well.
 - (F) The end of year report is due no later than January 31, 2025.

Name of Organization: _____

Board Chairman's Signature: _____

Date: _____

Organization Director's Signature: _____

Date: _____

Caldwell County Senior Services Board Chairman's Signature:

_____ Date: _____

++++ Must be returned with eight copies of the bid form (PFP) and postmarked no later than March 1, 2024.

++++ Please send your end of year reports in a separate envelope from any future bid applications. The board does not open bids until a month after we review reports.